

Sharing information between Early Years Settings



Effective practice:

- As soon as a new child starts, ask the parent/carer if their child is attending another setting, which would only be Northleaze Pre-School or Northleaze Primary School.
- Give the Nursery/Reception teacher a copy of the 'Sharing Information Letter' to pass onto parent/carers. Complete the child's 'All About Me' information sheet when they first start at NAP and store in folder, locked in NAP cupboard.

Date to be reviewed: May 2025

Date amended: May 2023

Date signed off: May 2023

Signed: Kathleen Williams

Signed: Susan Smart